

Get Community Youth Grant

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Applicant Mr Stephen Griffiths
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Current Status: Application Submitted

1. Project title? (Max. 8 words Eg. Tinkleton Village Youth Transport Project)
***required field**

Royal Wootton Bassett Duke Of Edinburgh OAC support

2. Project summary: (100 words) *required field

We have recently set up a Duke Of Edinburghs Open Award Centre in Wootton Bassett. This is part of the Wiltshire Council DofE provision but we must be self funding. We have met every Tuesday night in the Manor Enterprise Centre in Wootton Bassett since our opening night on 17 May. We need funding to support costs for the room hire training for leaders and essential kit where it is not appropriate to borrow it from the council provision. The bulk of our costs is room hire - currently we have this free but are expecting this to be charged as 50 GBP per night from September and wish to be sure we can continue the provision.

3. Amount of funding required: *required field

- £0 - £1000
 £1001 - £5000
 Over £5000 (Please note - our grants will not normally exceed £5,000)

4. Which Area Board are you applying to? Not sure? -[check on a map](#) *required field

Royal Wootton Bassett & Cricklade

5. What is the Post Code of where the project is taking place?(If the application is for something that will move around to different locations please insert the post code for where it will be based for the majority of the time.) *required field

SN4 7HH

6. Please tell us which theme(s) your project supports: *required field

- Informal education
 Youth work/development
 Sport/Leisure
 Residential
 Arts/Culture

- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment
- Health
- Other

If Other (please specify)

7. About your project

Please tell us about your project (a strong application will address all of the following):

***required field**

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will you ensure your project is inclusive?
- How will you work with other community partners?

Taking part in and achieving the Duke Of Edinburghs award as well as being fun encourages and demonstrates attributes in young people such as leadership commitment and responsibility. Typically the Duke of Edinburghs award is available through schools or uniformed organisations such as the scouts. Open Award Centres offer the award to young people for whom these routes are either not appropriate or not available. Our current participants would not otherwise be able to take part in the award as they are either home educated or from Braden Forest school which does not currently offer the award. We currently have 17 young people attending our weekly sessions and have a waiting list of young people wishing to start in the autumn. Our expectation is that on an ongoing basis we will be supporting a greater number of young people as those currently involved move into the silver or gold awards and we take on new participants to take part in the bronze award. We aim to keep the costs to our participants low - our current costs 35 to join our group made up of 19 for the DofE Organisation and 16 which the OAC keeps. There will also be a cost to participants to take part in an expedition which is a necessary part of achieving a DofE award. Costs for expeditions have not been finalised but we expect for the Bronze award it will be in the order of 50. To keep expedition costs for participants to a minimum we are able to borrow most of the kit participants require from the Wiltshire council DofE. As well as taking part in an expedition in order to achieve an award participants must regularly eg weekly take part in each of the following types of activity- volunteering- physical- skill. It is the young person and their parents responsibility to find these activities. Typically we see young people taking part in supporting youth groups eg football teams or brownie groups for their volunteering which whilst often the most difficult for young people to find it is often the most rewarding. Our OAC explicitly exists to support young people who would not otherwise have the opportunity

to take part. We will look to support any young person who wishes take part. There are specific ways in which the DofE can be tailored to support people where a disability means that this is necessary.

8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): *required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

The OAC acts under the control of the Wiltshire Council DofE Provision. We follow their policies regarding safeguarding. All volunteers have been subject to DBS checks and have undertaken safeguarding training either online or in person at a Wiltshire Council led course. Ultimate responsibility for child safeguarding lies with Wiltshire Council via Louise Fisher Dofe Award manager.

9. Monitoring your project

How will you know if your project has been successful? *required field

This is an ongoing project. All participants register with the DofE national organisation and record their progress towards awards through eDofE the DofEs online provision. eDofE allows for collation of statistics on numbers of participants and award completion rates. We will also be recording each week in the RunaClub site details of- attendance- what training was provided- any concerns or other significant thoughts.

10. Finance: *required field, if you are a new organisation and don't have accounts leave blank and tick box below

10a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Why can't you fund this project from your reserves:

We are a newly formed group and do not yet have published accounts:

10b. Project Finance:

Part One: *required

Total Project cost £ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
[help](#)

Total required from Area Board £

Part Two: Please itemise your project expenditure and project income *required

Quick tips:

- List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
- List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
- Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
- If your organisation reclaims VAT you should exclude VAT from the expenditure
- Please ensure you **TOTAL** both columns correctly.
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board.
- Here is an example layout, including how to display in kind contributions [help](#)

Itemised Expenditure eg Materials help	£	Itemised Income eg Our reserves	£	Tick if income confirmed
Room 40 nights 50	£ <input type="text" value="2000.00"/>	Nationwide BS	£ <input type="text" value="1000.00"/>	<input checked="" type="checkbox"/>
Introduction to DofE co	£ <input type="text" value="200.00"/>	Participant fees 17*16	£ <input type="text" value="272.00"/>	<input checked="" type="checkbox"/>
Summer Moorland Lea	£ <input type="text" value="410.00"/>		£ <input type="text"/>	<input type="checkbox"/>
Expedition Supervisor	£ <input type="text" value="150.00"/>		£ <input type="text"/>	<input type="checkbox"/>
Outdoor Firstaid cours	£ <input type="text" value="240.00"/>		£ <input type="text"/>	<input type="checkbox"/>
Basic Mobile Phone 1	£ <input type="text" value="20.00"/>		£ <input type="text"/>	<input type="checkbox"/>
Compasses 10	£ <input type="text" value="30.00"/>		£ <input type="text"/>	<input type="checkbox"/>
Map Cases 4	£ <input type="text" value="10.00"/>		£ <input type="text"/>	<input type="checkbox"/>
Maps 10	£ <input type="text" value="90.00"/>		£ <input type="text"/>	<input type="checkbox"/>
Sundries - Cooker fuel	£ <input type="text" value="100.00"/>		£ <input type="text"/>	<input type="checkbox"/>
Total	£ <input type="text" value="3250.00"/>	Total	£ <input type="text" value="1272.00"/>	

(please ensure you total these columns even if values are 0.00)

11. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

12. Tick all the Area Boards to which you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

- Amesbury
- Bradford on Avon
- Calne
- Chippenham
- Corsham
- Devizes
- Malmesbury
- Marlborough
- Melksham
- Pewsey
- Salisbury
- Southern Wiltshire
- South West Wiltshire
- Tidworth
- Trowbridge
- Warminster
- Westbury
- Royal Wootton Bassett & Cricklade

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Do you have the following (please tick any that apply):

- Child Protection Policy
- Safeguarding Children
- Procedure for dealing with an allegation against a member of staff or a volunteer
- Complaints Procedure
- Public Liability Insurance
- Health & Safety
-